



Colorado Air National Guard

Traditional

Position Announcement

COANG 19-062



<https://coarng.joint.afpims.mil/Jobs/Air-Traditional/>

POSITION TITLE: Joint Staff Senior Enlisted Leader	AFSC: 9G100	OPEN DATE: 19-Sep-19	CLOSE DATE: 21-Oct-19
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UNIT OF ACTIVITY/DUTY LOCATION: Joint Forces Headquarters Centennial, CO 80112	GRADE REQUIREMENT: Minimum: E9 Maximum: E9
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SELECTING SUPERVISOR: Brig Gen Gregory T. White	VACANCY 070845934	PHYSICAL PROFILE: <i>(Officer N/A)</i> PULHES – 333333 X Factor – G ASVAB – N/A
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AREAS OF CONSIDERATION

<input checked="" type="checkbox"/> Traditional	<input type="checkbox"/> Nationwide (Military eligible for membership in the COANG)
<input checked="" type="checkbox"/> Current COANG members	<input type="checkbox"/> Commissioning Opportunity
<input checked="" type="checkbox"/> Enlisted	<input type="checkbox"/> Officer

All applicants MUST meet the grade requirement and physical/medical requirements outlined

DUTIES AND RESPONSIBILITIES

DUTIES and RESPONSIBILITIES:

1. Provide general supervision of the organization's enlisted force.
2. Understand Joint doctrine and core leadership competencies and communicate these to the force.
3. Understand the operation and mission of the Joint Staff, Standing Joint Task Force and all subordinate elements and task forces, and ensure the enlisted Airmen and Soldiers understand the command's mission and their role in executing that mission.
4. Represent the commander at various meetings.
5. Serve as an active participant of the CUB, senior staff meetings, Enlisted Career Management Boards, advisory councils and boards, (base advisory, enlisted advisory council, etc.). Also a member of the COANG Chief Executive Board.
6. Regularly visit enlisted Airmen and Soldiers on the Joint Staff, to include traveling to geographically separate subordinate units/elements/Task Forces.
7. Coordinate with service components staff's regarding status of discipline, promotion withholds and on-going investigations (i.e., IG, SF, AFOSI, and CC-directed) as necessary. Advise the Director of the Joint Staff/Joint Task Force-Centennial Commander on matters of compliance.
8. Establish and maintain rapport, and interact with, Commanders, other CCMs/CSMs/SELs and senior enlisted personnel, and work in concert to accomplish the mission.
9. Serve as a liaison to, and work closely with, the local community.
10. Ensure the enlisted force is trained, equipped and prepared to meet Domestic Operations deployment requirements.
11. Evaluate the quality of enlisted leadership, management and supervisory training by visiting, briefing at, and sitting on panels for professional military education facilities, professional organizations, career assistance advisors, junior enlisted councils, etc. Review the curricula and effectiveness of the enlisted developmental programs.
12. Coordinate on all communications impacting the joint enlisted force members.
13. Assist in the professional growth and mentoring of civilian and officer supervisors of enlisted, the organization's CGOs, Directors, and new Task Force Commanders, as required.
14. Evaluate, oversee, and support enlisted professional military education, retention efforts, and professional enhancement programs.
15. Advise the Joint Task Force Commander on quality-of-life issues and concerns of the enlisted Airmen and Soldiers
16. Communicate directly with the Colorado State Command Chief and State Command Sergeant Major on issues impacting the enlisted force and families.
17. Maintain direct communication with the Service Senior Enlisted Advisors and other Joint Senior Enlisted Leaders on issues pertaining to joint service members.
18. Coordinate with other service component Senior Enlisted Leaders.
19. Be familiar with sister service regulations, instructions and directives.
20. Coordinate and facilitating joint enlisted education.

DUTIES and RESPONSIBILITIES (Cont'd):

21. Monitor, coordinate and deconflict differing service policies and regulations (administrative and operational).
22. Engage in Theater Security Engagements and Building Partner Capacity activities to establish and build relationships that foster partnerships and interoperability to meet theater strategic objectives and strategy.
23. Make recommendations for improvement, expansion, increased enlisted involvement and command utilization, etc., and oversee the development of operating procedures and other guides that further the understanding among enlisted personnel and provide dynamic motivation for efforts toward attainment of readiness.
24. Perform other duties as required/directed by the Director of Joint Staff/Joint Task Force-Centennial Commander.

SPECIALTY QUALIFICATIONS:

Must bring full time resource if applying as AGR .

- A. Must be able to communicate both orally and written with strong impact and conviction.
- B. Completion of PME commensurate with the grade and AFSC of the position.
- C. Must be willing to attend formal education to gain experience/knowledge about all CONG missions
- D. Must attend the Air Force Chief's Leadership Course and Air National Guard's Chief's Leadership Seminar.
- E. Must travel as necessary.
- F. Must have flexibility to meet mission requirements; often requiring additional weekends and weekdays to support senior leaders and mission requirements.

Must hold a 9-level in ANY AFSC
In-conjunction with AGR Announcement 19-3135

APPLICATION PROCEDURES

Interested applicants who meet the eligibility criteria listed in this announcement may apply by submitting the below listed documents to the location below. Complete applications must be received no later than 2359 mountain standard time on or before the closing date.

Selecting officials have the right to hold package review boards prior to in-person interviews

Incomplete packages will not be considered for the position vacancy

1. Cover Letter identifying the position you are applying for, and why you should be considered for this position, including previous assignments and accomplishments. Include mailing address and contact phone number. Do not exceed two (2) pages.
2. Civilian or Military Resume.
3. CURRENT (w/in 90 days) Records Review RIP (available on vMPF via AF Portal).
4. CURRENT Points Credit Summary (available on vMPF via AF Portal).
5. CURRENT and PASSING Report of Individual Fitness (from Air Force Fitness Management Systems (AFFMS))
6. CURRENT Individual Medical Readiness Record (from ASIMS)
7. Copy of last 5 Enlisted Performance Reports

****SUBMIT ELECTRONIC ONLY****

QUESTIONS?

If you have any questions on package submission you may contact 720-847-9302/DSN 847-9302 or email to the below email addresses. If you have any position related questions please contact the selecting supervisor.

E-MAIL APPLICATIONS TO MPS:

Shaunte.l.kerford.mil@mail.mil
Lydia.L.Hanson.mil@mail.mil;
julia.p.warner2.mil@mail.mil

OR:

SUBMIT APPLICATIONS VIA AMRDEC

SAFE: <https://safe.amrdec.army.mil/safe/>

Shaunte.l.kerford.mil@mail.mil
Lydia.L.Hanson.mil@mail.mil;
julia.p.warner2.mil@mail.mil

REMARKS

Federal law prohibits the use of government postage for submission of applications.

THE COLORADO NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER

All applicants will be protected under Title VI of the Civil Rights Act of 1964. Eligible applicants will be considered without regard to race, age, religion, marital status, national origin, political affiliation or any other non-merit factor. Due to restrictions in assignment to certain units and AFSC/MOS some positions may have gender restrictions.